

SAAS MIGRATION

TREASURY

Overview

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- ❑ General
- ❑ ABA File Generation

❖ SAAS Migration

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 3. Attaching files
 4. My Reports and Files
 5. Printing

FMIS Updates - Website

- ▶ FMIS section in Finance website – <https://naurufinance.info/fmis-support-center/>
 - ▶ FMIS regular updates.
 - ▶ FMIS related materials – manuals, handling procedures etc.
 - ▶ New FMIS user registration form.
 - ▶ Helpdesk Ticket.
 - ▶ FMIS team contact details.

FMIS Support Center

FMIS Center Point

The FMIS Center Point serves as the single hub for all FMIS support, registration, and inquiries with the button below.

Helpdesk Ticket

Registration Form



Hot Topic "FMIS SaaS Transition"

The FMIS SaaS Transition is the process of migrating the current Financial Management Information System to a secure, cloud-based Software-as-a-Service platform.

Key Dates:

- 📅 **Tentative Schedule for Department SaaS training**
- **Cutover Date:** Monday, 13th October 2025
- **On-Premise Server Shutdown:** Friday, 10th October 2025 at 2:00 PM

FMIS Support Team Contact

Enquiry Email: fmis@finance.gov.nr

Helpdesk Email: fmis.nauru@gmail.com

Call us: +674 888 0188 | +674-888 0189 | +674-888 0190

FMIS Updates – General

- ▶ New APs **must** have an **email address** for confirmations.
- ▶ Notify us when FMIS users are no longer with the Department.
- ▶ New ABA file generation tools.

FMIS Updates - ABA File Generation

<https://aba.naurufinance.info/>

Nauru Treasury

Sign in to prepare, review, and manage ABA batches.

Email
name@example.nr

Password

Sign In

▼ **Need an account? Sign Up**

Full Name
Your name

Email
name@example.nr

Password

Department Head
e.g. 12

Request Access

Your request will be sent to an administrator for review and approval.

▼ **Workflow Guide**

1. Level 1 users prepare an ABA file in the Generator, enter the PDF#, add notes, and click Commit.
2. Reviewers are notified by email, open the Reviewer tab, and approve or reject the batch.
3. If rejected, the submitter fixes their copy (upload via Reader → Load) and resubmits.
4. Once approved, reviewers/admins can download the ABA from the archive; admins can delete batches when finished.

ABA Workflow Tools

Ailine Taumohaapai · Level 1 User · Dept 11

Change Password **Sign Out**

► **Workflow Guide**

Generator Reader CSV → BAI2

RON Bank Account Details

Pick a Bank Account:
CBA-RON

Financial Institution, 3
CBA

Switch preset to populate and lock bank fields.

APCA User ID, 6
301500

Reel Sequence
1

Trace BSB, NNN-NNN
064-000

Trace Account, 5-9
16744795

☒ Balancing Entry, always on

Department Specific Fields to Complete

Name of User, max 26
Nauru Government

Description, max 12
WAGES

Processing Date, DDDMMYY
011025

Remitter Name, max 16
RON Government

Locked details on the left, txn code fixed to 13. ▾

Transactions

Import CSV Export Filtered CSV **Add Row** **Clear All** Lodgement Ref Apply to All Search transactions

ROW	BSB	ACCOUNT	AMOUNT	ACCOUNT TITLE	LODGE MENT REF	TXN CODE	ACTIONS
No transactions added yet.							

Transactions: 0 | Credits: \$0.00 | Debits: \$0.00

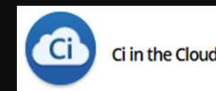
Generate ABA File

For assistance, email Treasury support on fmis@finance.gov.nr

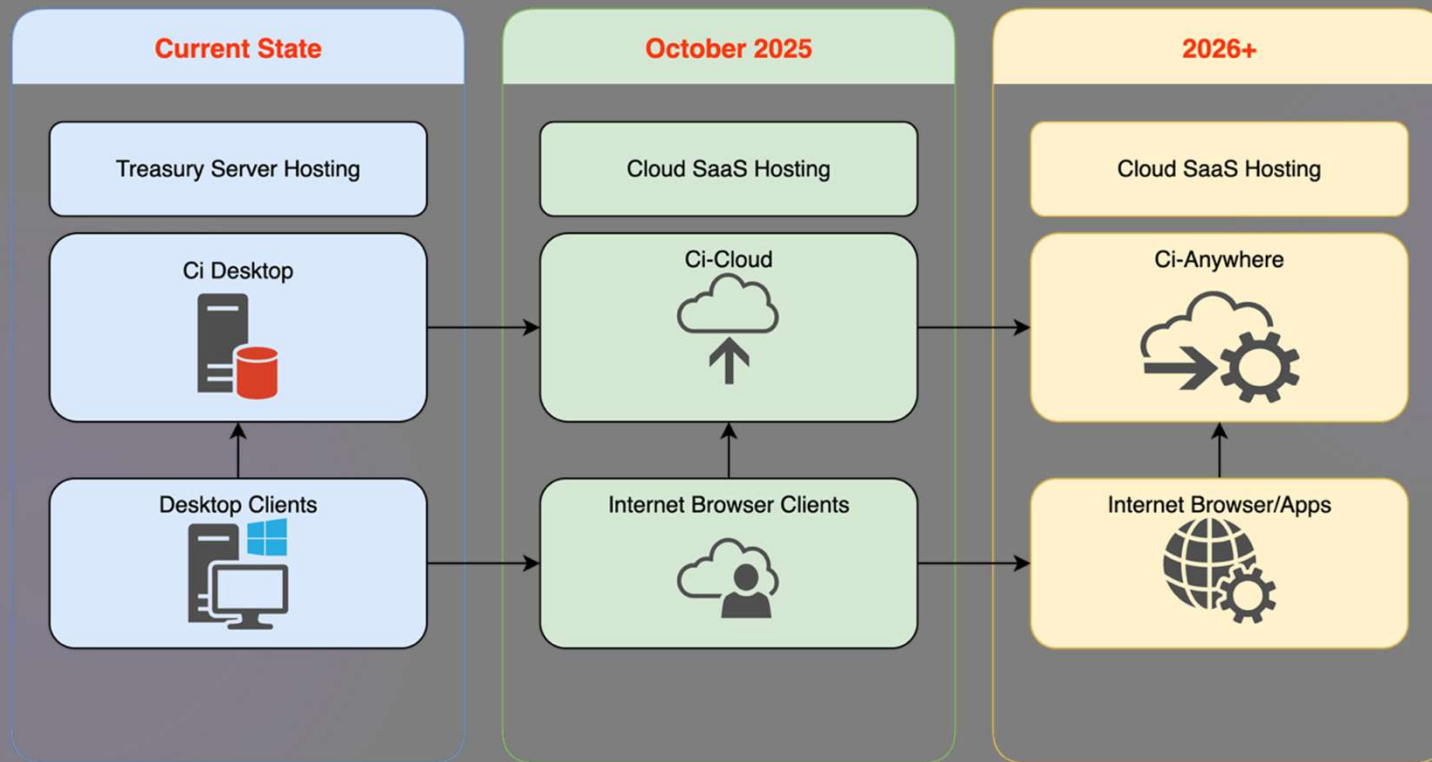
SAAS Migration

Common terminologies

- **SAAS (Software as a Service)** – A cloud-based model that allows users to access applications via an internet browser.
- **Ci desktop** – FMIS application installed directly on your desktop or laptop.
- **Ci cloud** – FMIS on SAAS model where it can be access using internet browsers.
- **Ci Anywhere** - a system that lets you use FMIS on your computer, tablet, or phone from anywhere.



SAAS Migration - Overview

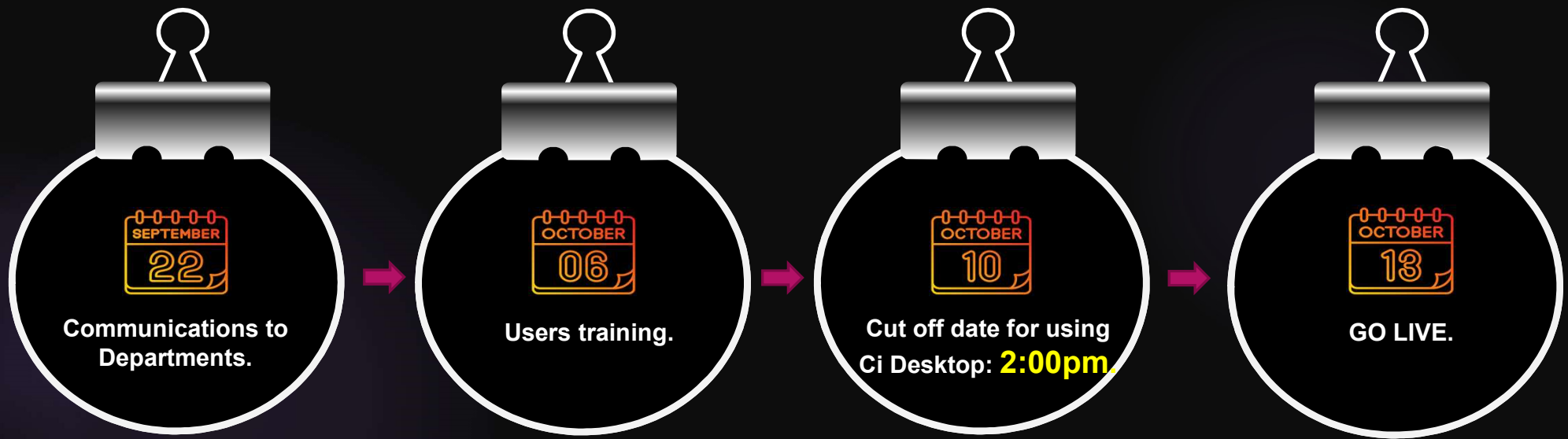


SAAS Migration - Overview (*Continued*)

Why go SaaS?

- ✓ FMIS enhancements.
- ✓ Better security.
- ✓ Easy accessibility.

SAAS Migration - Plan



SAAS Migration - Handling procedures

1. Login

- ❖ TEST environment: <https://ronfinance-test.t1cloud.com>
- ❖ PRODUCTION environment: <https://ronfinance.t1cloud.com> (will be available on 13/10/2025).



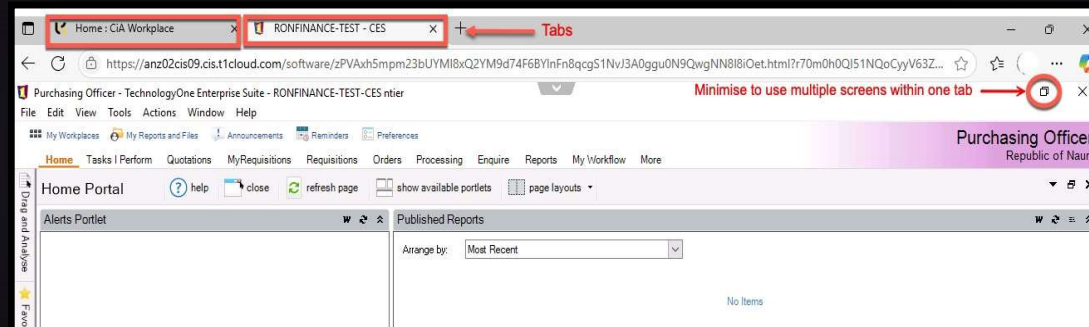
- ✓ **Recommended browsers:** Google Chrome or Microsoft Edge.
- ✓ Passwords **must** be at least 8 characters long, a Capital and lower case letter, a number and a character. For example: **Password1!**

A screenshot of the CIA login page. The header shows the 'cia' logo with 'powered by technologyone' below it. The main heading is 'Log on using your details'. There are two input fields: 'User name or email address' and 'Password'. Below these is an orange 'Log On' button. At the bottom, there are two checkboxes: 'Keep me logged on' and 'Accessibility Mode' with an information icon.

SAAS Migration - Handling procedures (Continued)

2. Using the Ci-Cloud workplace

- ❖ Multiple workplace in the same tab.
- ❖ Use a new browser tab for each workplace.



SAAS Migration - Handling procedures (Continued)

3. Attaching Files in Ci-Cloud

- ❖ Drag and drop (recommended).
- ❖ Use the 'Upload to PC' Function.



- ✓ Optimize File Sizes before uploading.

Purchase Requisition

Location: PUR Requisition Nbr: NewReqn

0.000000 0.00 0

☒ Default Accounts from previous line Select a line to: [View Line Details](#) [Dissect to Multiple Accounts](#)

Line Detail

Additional Line Text and Comments

Settings

Supplier Address

Attachments

Attachment Name Date Extension Attachment Type Notes Connected Content

Drag files here to attach them

Drag and drop here

Ensure this is expanded

Purchasing Officer - TechnologyOne Enterprise Suite - RONFINANCE-TEST-CES nte

File Edit View Tools Actions Window Help

My Workplaces My Reports and Files Announcements Reminders Preferences

Home Tasks I Perform Quotations MyRequisitions Requisitions Orders Processing Enquiries Reports My Workflow More

Purchasing Officer Republic of Naurs

Purchase Requisitions (List)

Entry help back forward home close clear save

Details

ADAM (YO)

Status: Suspended

Still to Dissect: 0.00

[Balance Dissections](#)

New Requisition

Actions to Perform

☐ Print Requisition on Save

[Save](#)

[Submit for Approval](#)

[Save as Template](#)

Links to other Functions

[APR Check Account Details](#)

Purchase Requisition

Location: PUR Requisition Nbr: NewReqn

0.000000 0.00 0

☒ Default Accounts from previous line Select a line to: [View Line Details](#) [Dissect to Multiple Accounts](#)

Line Detail

Additional Line Text and Comments

Settings

Supplier Address

Attachments

Attachment Name Date Extension Attachment Type Notes Connected Content

Client-2.log 29-Jul-2025 LOG

3

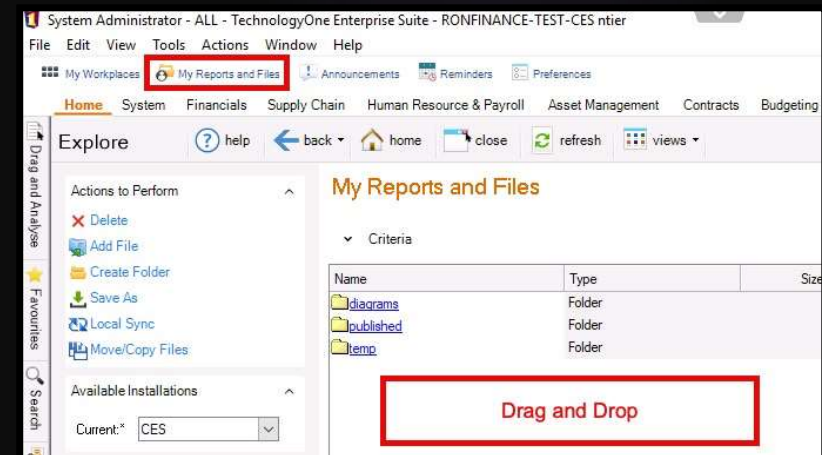
1

2

SAAS Migration - Handling procedures (Continued)

4. My Reports and Files

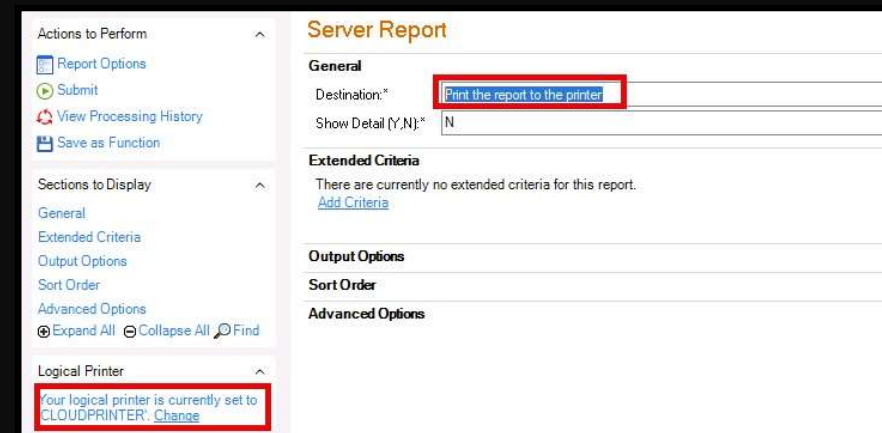
- ❖ Works like a personal document folder on your desktop.
- ❖ Manage files easily: upload, download, edit, and delete.
- ❖ A copy of every report run in the system is automatically stored there.



SAAS Migration - Handling procedures (Continued)

5. Printing in Ci-Cloud

- ❖ Reports are automatically set to generate as PDFs instead of printing directly to a physical printer.
- ❖ Wait for the report notification before opening the file.
- ❖ If you miss the pop-up, it can be found in the **Announcements** section.
- ❖ All generated reports are saved to **My Reports and Files** for later viewing.



**Activity – create a
requisition and
submit!**

Any Question?